



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, 2D BATTALION, 11TH INFANTRY REGIMENT
199TH INFANTRY BRIGADE
FORT BENNING, GA 31905-4475

ATSH-TPB

11 June 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter #7: Family Readiness Groups (FRGs)

1. REFERENCES:

- a. AR 600-20, Army Command Policy, paragraph 5-10 b (7) (g), 18 March 2008
- b. AR 608-1, Army Community Service Center, Appendix J, 19 September 2007

2. The purpose of the FRG Program is to provide support for our Soldiers and their families. The FRG will serve as a conduit for information sharing. FRGs are a command responsibility and effective tool for providing that support.

3. The FRG is an official command-sponsored organization of Soldiers, Family members, civilian employees and volunteers belonging to IBOLC or the unit. It provides an avenue of mutual support and assistance, and a network of communications among Family members, the chain of command and community resources. The FRG also provides feedback to the command on the state of the unit "Family."

4. The U.S. Army FRG Leader's Handbook (Encl) is a tool that unit volunteer FRG Leaders may use to assist in the establishment and operation of their FRGs.

5. I fully support FRGs and direct each subordinate Company to establish a functioning FRG. The minimum requirement for 2nd Battalion 11th Infantry Regiments FRGs are:

- a. Establish and maintain an organizational phone/e-mail tree/contact roster (chain of concern) which will include the geographically dispersed families of our Soldiers.

- b. Identify a unit point of contact (POC) to establish and maintain contact with the Army Community Service (ACS) Center.

6. Commands that have Soldiers separated from their families due to PCS, TCS, or TDY will maintain a positive FRG link to the families that are residing in the Fort Benning Area and whom are geographically separated from their Soldier's assigned/losing unit. This FRG link will continue until the Soldier's Family has relocated and is adequately supported by the gaining unit. Units should focus on helping Family members meet the demands of prolonged separations. The minimum requirements for command teams when assisting with a geographically dispersed Soldier's members are:

- a. Contact the Family every 30 days; more frequent contact is encouraged if appropriate.
- b. Families will be invited to all FRG events and unit functions, changes of command/responsibilities, lunches, dinners, balls and any other Family/military events.

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7. The following goals will ensure FRGs contribute directly to the training mission and soldier readiness:

- a. Establish connections with all families (including those of geographically dispersed Soldiers).
- b. Support the mission through provisions of support, outreach, and information to all families.

8. Group POC is SFC Easterling at 706-545-4940.



JOHN M GRANTZ
LTC, IN
Commanding

Encl

<http://www.carlisle.army.mil/usawc/mfp/docs/FRGLeaderHandbook2010.pdf>